

**Mississippi Thunderkings Executive Meeting Minutes**  
 In Person – CP Arena  
 June 24, 2025

Name	Position	Attendance
Jennifer Downey	President	P
Scott Dixon	VP Hockey Operations	P
Andrea Tunks	VP Administration	P
Cassandra Tremblay	Director of Communications	P
Sarah Clark	Director of Registration	P
	Director of Finance	P
Kaytee Gendron	Director of Equipment	P
Jason Tunks	Director of Risk & Discipline	P
Derek Erdli	Director of Ice Scheduler	P
Brad Colbourne	APMHA Rep	P
Paolo	CPMHA Rep	P
Jamie Hewitt	Secretary	P

**1.0 Approval of minutes from May 2024—**

MOTION: Sarah  
 SECOND: Cass

Agenda approval: Yes

**2.0 Standing Items:**

**2.1 President's Report:**  
 HEO/D4/OBMHL

- D4 hired 4, had some applicants
- New mandatory gender course coming – grandfathered for those that had it previously
- RIS no longer needed
- Criminal record checks – now done through a link online on HEO
- Tom Stevens retired, from D4 and got an award
- D5 is no longer going to be in our pilot, being pushed to put 2 teams in and they could not.
- Live Barn is going into Pakenham and Almonte – executive will buy a premium plan (2 devices)

Motion to get: Jenn, Second: Jason

**2.2 VP Operations:**

- CPC – differences we can agree on.
- Summer sessions – him to cover (explicitly high paced, not development)
- 2 goalie sessions in the summer sessions
- Development – communication between coaches/Brent/James... we will do 3 sessions (skating, puck control, shooting) – Scott and Mentor will be heavily involved in this process
- Development – add goalie sessions during player sessions
- Tier sessions – time of year to be more spread out
- Development, will not do “tactics”
- Feedback for CPC will be after each session – to be able to adjust as needed
- Will offer contact practices for U14 – one before tryouts
- Adopt a Canadian program – U10 to U15
- Flag Skating – U10 and U11
- MTK Night – will do that again, he would like to see more
- Take out coach involvement – move to coach mentor – discussion for coaches to be in partnership
- 76 hours of CPC involvement (summer sessions, dev ice, goalie clinics)
- **We need to crunch come numbers and give Brent an offer of payment – up 12 000 – Motion from Andrea, Sarah Second.**
- Andrew Cobsy – 6 hours for goalie evaluations
- Add extra for goalies too – use Andrew to do a jr and sr session \$150 an hour – need to see ice allocation first. 4-6 shooters to be on the ice
- Tournaments looking good – money in and out with Andrea
- A few coaches looking at US – caution, but HEO is allowing it
- **MTK to book Silver Stick for teams next year**

#### 2.3 VP Admin:

- Nothing to report
- Tournament money coming in and out

#### 2.4 Director of Finance:

- Brain Yantha – interested in the position
- He will join during the August meeting – Andrea will be mentored

#### 2.5 Director of Risk and Discipline

- HEO – Safe Sport – maltreatment straight to HEO
- 6 items about return to sports, staff should know and trainers (rowan's law, concussion protocol).
- **Come back to how this will be delivered to bench staff**

#### 2.6 Director of Equipment:

- Kaytee is going to organize the storage into clear bins. Kaytee to keep receipts for these

- Name bars are done in Arnprior – Kaytee may try to find someone else – protocol?
- Confirmation from Sammy, August 12<sup>th</sup>
- Crystal does sewing of name bars – wants the business back... do we want her back?
- Welcome coaches gift, duffle bag, golf shirt. \$100 – shirt or duffle bag? Both would have logo and coach name
- **Motion: welcome gift as coaches – duffle bag, Kaytee. Second: Jason – these are given August 13<sup>th</sup> to the coaches**
- No money spent – other than pucks and stickers
- New logo sent for water bottles, and we need for sticker helmets. New pins?
- Order new sheets with 20<sup>th</sup> anniversary
- Executive Members – 20<sup>th</sup> anniversary – something for each member to wear.
- Jason to organize to get highly used items such as ice packs ready. These will be charged to the teams
- MTK – pink jerseys
- Kaytee to get rid of vases
- Practice jerseys need to be checked for sizes

## 2.7 Director of Ice Scheduler

- Ottawa B league and Cass and Sportsheadz – now links! Auto updated, standings will be updated in real time.
- **Cass and Derek to work on security settings**
- Summer ice sessions are set, things can move around depending. This is over 2 weeks
- Check to ensure no overlap with TecTac
- Waiting on Mississippi Mills for contract, hoping not to lose any ice, CP provided us with 13 of ice, 5 of which was Sunday afternoon, and much of it would fall under CPC time which meant that we would lose 70% of that, and looking at alternatives.
- If we don't take it, we will never get it back
- CPMHA – they will not be giving us any ice this year, and not S7
- 2 Years left on the Beckwith
- 71 CP players out of 136

## 2.8 Director of Registration:

- Executive profiles shared, still trying to catch up with AAA and AA
- CPMHA and APMHA have opened registration, Sarah has reached out to get ahead of any issues before ours opens
- Import transfer list has begun... people want to come to MTK
- **Perth U16 – share or import... Jenn to find out**

- Picking dates for when things should open – last year we put out expression of interest form a week before. This is nice to have done ahead, if even a week.
- Open expression of interest July 7<sup>th</sup> and then registration 14<sup>th</sup>
- Aim for 21<sup>st</sup> for people to register for summer sessions

## 2.9 Director of Communications:

- Update registration information
- Directly through HCR for VSC Cass to send link
- Facebook – send Cass what you want, still no Instagram
- **Cass to create and link new Instagram**
- Missing 2 coach letters

## 3.0 Association Reports:

### 3.1 APMHA Rep

- Nothing to report

### 3.2 CPMHA Rep:

- CP are going to apply to do level 2 coaching (this will happen in August)
- Talk about ice time, requirements were put into the town
- Outstanding invoices – need to check
- Conversation about how APs are done... want coaches to be asked and not parents... need to look at HEO Affiliation – **Cass to put this on website under managers**

## 4.0 Secretary -

- Need to update page 22 and 23, then Cass to put on website

## 5.0 Business Arising: (Add points from agenda)

### Live Barn

- See above
- **News release - that Live Barn is coming to Almonte and Pakenham this fall**

### Coach Selection

- Interviewed 15 people from U10 to U15

### Coach Mentor

- Will participate during tryouts, coaches meeting, defining a high performance culture, working with coaches, meet about age appropriate development, make goals, how to properly use assistant coaches, make sure trainers are involved, properly involving the parent role, attend

practices/games, practice vs game feedback, hands on support if/when needed on the ice.

- Building on culture, being on time, having community engagement, team building, routine warmups.
- Provide reports to the executives, are coaches responsive
- 6-10 hours per team
- Cost - \$500 a team, \$4000 for the year
- Motion: Robert Mitchell – for 2025/2026, Second, Jason

#### **Coach Training**

- See coach mentor

#### **ITP**

- Independent 3<sup>rd</sup> Party for maltreatment

#### **20<sup>th</sup> Anniversary**

- Meeting to be scheduled within the next few weeks.

#### **Next: No July Meeting**

- August 13 coach meeting 5:30-7:30 and then Executive meeting
- August 26, 7pm
- Meetings -end of month Wednesdays – not December

